



## BLYTH TOWN COUNCIL

**Minutes of the Governance Committee held at 6.30 pm on Tuesday 25 April 2024 in the Council Chamber, Arms Everytne House, Blyth, NE24 2AS.**

**Present:**

**Councillors:** J R Potts (Chair), A Watson (Vice Chair), D Carr, A Cartie, G Davey, B Erskine, J Reid, M Richardson, M Robson, S Stanger, and W Taylor.

**Also Present:** Councillors A Barrass and K Nisbet

**Officers:** M Wilkinson, Deputy Town Clerk and E Brown, Principal Officer.

**Other Attendees:** - 0

**Members of the Public – 0**

<b>Minute No</b>	
<b>1</b>	<b>Apologies for Absence</b>  Apologies were accepted from: Councillors: S Davey and C Jones Officers: J Hughes, Town Clerk
<b>2</b>	<b>Disclosure Interests and Grant of Dispensations</b>  None.
<b>3</b>	<b>Minutes of the previous Governance Committee</b>  There were no outstanding minutes to consider.
<b>4</b>	<b>Actions arising from the Previous Minutes</b>  None.
<b>5</b>	<b>Budget Monitoring – All Committees</b>  Noted.

<p><b>6</b></p>	<p><b>Decision Reports</b>  At the request of the Chair, the Deputy Clerk introduced the report. Members considered the information contained in the report.</p> <p><b>1. Review Out-turn against probable 2023/24</b>  The Committee confirmed the financial situation following the completion of accounts 2023/2024 and review of out-turns against Probable 2023/2024.</p> <p><b>2. Annual Governance and Accountability Return 2023/24</b>  The Committee agreed the documents listed below in connection with Annual Governance and Accountability Return 2023/2024, prior to approval by Full Council and before submission to the External Auditor:</p> <ol style="list-style-type: none"> <li>1. Council’s Internal Auditor’s Report</li> <li>2. Annual Internal Audit Report 2023/2024</li> <li>3. Annual Governance Statement 2023/2024</li> <li>4. Accounting Statements for 2023/2024.</li> </ol> <p><b>3. Appointment of Internal Auditor</b>  The Committee agreed the appointment of Mike Slaughter as Internal Auditor for Blyth Town Council for the period 2024-25, prior to approval by Full Council.</p>
<p><b>7</b></p>	<p><b>Delegated Actions</b></p> <p>There are no delegated actions to consider.</p>
<p><b>8</b></p>	<p><b>Any Other Business</b></p> <p>None.</p>
<p><b>9</b></p>	<p><b>Date &amp; Time of Next Meeting</b></p> <p>The next meeting of the Governance Committee will be held in the Council Chamber, Arms Everytne House on Thursday 11 July 2024 at 6.30 pm.</p>